

The election needs to be handled by “person” not running for any office.

List of running candidates NEEDS to be given to Newsletter Editors by the 1st week in February. Mailing of the March newsletter will be approximately around February 20th. The membership MUST be notified of the election and candidates 15 days before the election by the bylaws. If you miss the newsletter, then you must mail the ballots by first class mail.

March Meeting.

Registration of voters

Set up a table to register voters.
A list of Paid members shall be available
Check off the name of the member against the list
Give that person a red dot for their name tag.

If a person wishes to pay their membership fees at that time, simply collect their check and give them a red dot.

Election of Officers at the meeting.

The ballot needs to be read to membership

As the person’s name is called he/she should move to the front of the room for membership to see the person.

Taking Nominations from the floor.

“Nominations for all offices on the Board of Directors are now open. Is there anyone who wishes to be added to our ballot?”

Persons nominated shall be written in the boxes and come up to the front with other nominees.

Close Nominations

“If there are NO nomination from the floors – a vote is to be taken by the membership at that time. “

“All in favor of passing this ballot”

“The ballot is passed by acclamation.”

Vote by Ballot

IF there are 2 people running for the same Officer slot or there is ONE person running for the Board of Directors and the allotted amount of Board of Directors is filled, voting must be done by ballot.

Ballots can be reproduced in the church office and handed to those that have red dots on their name tags.

The members will be asked to place an X in the box next to the name of the persons they are voting for.

The Election committee will then collect and count the ballots.

Give the results of the election after the social break.